

# **SANT GADGE BABA AMRAVATI UNIVERSITY**

## **UNIVERSITY HOSTEL FOR BOYS'/GIRLS'**

### **PROSPECTUS**

#### **1. APPLICATION FORM**

Online Application form for admission to the Hostels with online copy of the prospectus are available on university website <http://www.sgbau.ac.in> with the regular fee of Rs. 100/-. All application for admission should be submitted to the warden office of the Hostel. Admission to the hostel is subject to admission of the applicant to any of the full time course offered by the University.

#### **2. ADMISSION**

- i) Hostel session shall commence from the date declared by the University from time to time.
- ii) Normally, equal opportunity is given for the student admitted to different course. All the admission will be offered on the basis of merit and personal interview. If there are no aspirants from any courses, such vacant seats will be offered to the courses from where the aspirants are higher in number.
- iii) Reservation of seats in the Hostels for Scheduled Castes, Scheduled Tribes, Vimukta Jati, Nomadic Tribe, Other Backward Class, Special Backward Class and physically Handicapped students will be made as per the prevailing rules issued by competent authority of the government.
- iv) A provisional decision with regard to admission will be displayed online as per the schedule. But no admission will be final until the warden is, (after interviewing the applicant) satisfied that He/ She is fit person, to be admitted to the Hostel. On admission, payment of fees shall be made within three days in one installment. For confirmation of admission and cancellation, attendance of guardian is necessary.
- v) Student who are employed shall not be admitted.
- vi) Post doctoral students and F.I.P. teachers need not apply.
- vii) Ph.D. registered students shall be considered for admission to the hostel on the recommendations of the supervisor, Head of Department and personal interview with warden if seats are available.

- viii) The Care-taker of the Hostels shall not allow any students to occupy seats in the Hostels unless the students show him/her a letter of authority of admission issued by the warden.

### 3) FEES

(A) Student who has been admitted to the hostel, should pay prescribed fee completely for the session. If student desires to discontinue his/her admission in the hostel, he/she shall be allowed to do so, and 80% of fees will be refunded to the student provided he/she cancel his/ her admission on or before 1<sup>st</sup> Monday of August of the year or within 15 days from the date of admission to the hostel whichever is later. Thereafter no refunded is permissible.

#### Fee Scheduled :-

Girls' Hostel No.1, 2, 3 & 4

Boys' Hostel No.1 & 2

Sr.No.	Particulars	Rs.
1	Cauton Money	500/-
2	Room Rent	2000/-
3	Hostel Fee	2500/-
4	Recreation Charges	500/-
5	Facilitation Charges (including Facility of Wifi Connectivity, Parking, Gym & Its maintenance charges)	550/-
	Total	6050/-

#### Padmshree Dr.Shivaji Patvardhan Research & Post Graduate Hostel. (Boys' Hostel No.3)

Fee Scheduled :- Only for Post Graduate Department Admitted Student.

Sr.No.	Particulars	Rs.
1	Cauton Money	500/-
2	Room Rent	4600/-
3	Hostel Fee	3400/-
4	Recreation Charges	500/-
5	Facilitation Charges (including Facility of Wifi Connectivity, Parking, Gym & Its maintenance charges)	800/-
	Total	9800/-

**Fee Scheduled :- - Only for Research Students Per Month Fee.**

Sr.No.	Particulars	Rs.
1	Room Rent	1000/-
2	Hostel Fee	400/-
3	Recreation Charges	50/-
4	Facilitation Charges (including Facility of Wifi Connectivity, Parking, Gym & Its maintenance charges)	100/-
	Total	1550/-

**Fee Scheduled :- - Only for Research Students Per day charges.**

1	Room Rent per day	100/-
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**Note :-** 1) व्यवस्थापन परिषदेने दिनांक १.७.२०१३ रोजी विषय क्र.१९५ अन्वये घेतलेल्या निर्णयानुसार, विद्यापीठाच्या मागासवर्गीय वसतीगृहांमध्ये प्रवेश देतांना शिष्यवृत्तीधारक अनुसूचित जाती संवर्गातील विद्यार्थी/विद्यार्थीनींना वसतीगृह शुल्क आकारणी करतांना वसतीगृहातील खोली भाडे (Room Rent) मधुन सुट देण्यात येत असून त्यांना इतर शुल्क स्विकारून प्रवेश देण्यात येईल. सदर सुट फक्त पात्र शिष्यवृत्तीधारक अनुसूचित जातीच्या विद्यार्थी/विद्यार्थीनींनाच देण्यात येत असून जर एखादा प्रवेशित विद्यार्थी/विद्यार्थीनी कोणत्याही कारणाने शिष्यवृत्ती मिळण्यास अपात्र ठरला/ठरली तर दिलेली सुट नाकारण्यात येईल व सदर रक्कम विद्यार्थी/विद्यार्थीनी कडुन तो सदर सुट मिळण्यास अपात्र आहे असे गृहीत धरून वसूल करण्यात येईल. वसतीगृहातील प्रवेशित अनुसूचित जातीच्या विद्यार्थी/विद्यार्थीनीने विहित मुदतीत प्रवेश रद्द केला तर त्यांचेकडुन नियमाप्रमाणे प्रशासकीय खर्च कपात करण्यात येईल. तसेच विहित मुदती नंतर प्रवेश रद्द करणाऱ्या विद्यार्थी/विद्यार्थीनींना ते सदर सुट (खोली भाडे) मिळण्यास अपात्र आहेत. तसे गृहीत धरून शुल्क वसूल करण्यात येईल.

2) Caution money will be refunded to the student at the end of the every session. On account of breakage or damaged to the hostel property, the payable amount will be deducted from the caution money. Student leaving the hostel during or after completion of the hostel session should claim the refund of caution money within two year from the closing date of the academic session. There after the remaining amount of caution money shall be deposited in the account of Student Welfare Fund (SWF).

B) Any Hosteller desirous of keeping the room for a period after hostel session, may be permitted to stay on seeking the Warden's permission.

#### **4) RULES**

- 1) Student Residing in the hostel must vacate the rooms within three days from the date of completion of the last University Examinations for which they are admitted during the session.
- 2) During short vacations, student shall not stay in the hostel. Individual permission may, however, be obtained from the warden under special circumstances for stay, but mess facility may not be available during the short vocations and student will have to make their own arrangements.
- 3) student will have to give an undertaking in writing that they will hand over the charge of the rooms during Diwali/summer vacation because the rooms may be required for university work .

#### **5. SPECIAL CONDITION FOR GIRLS' HOSTEL**

- 1) ALL inmates of this Hostel should be present for attendance by 7.30 pm every day.
- 2) There will be only 8 L.P. ( Late Permission ) for every month (till 8 O'clock ).
- 3) Girls intending to have night out, should bring their guardians and take prior permission from the warden.
- 4) Each visitor should produce a visiting card, without which they will not be allowed to meet the inmates.
- 5) With every application two stamped envelope (Self addressed) should be attached.

#### **6. DISCIPLINARY ACTION**

- 1) Any act of moral turpitude like disobedience of rule and regulations of the hostel, misbehavior towards superiors, bringing person into the hostel for immoral purpose etc. the inmates will be dismissed from the hostel.
- 2) Hostellers found including in ragging in any form, inside/outside the Hostel premises, will be expelled from the Hostel Immediately.

## **7 . FURNITURE & EQUIPMENT & OTHER.**

1) Each student will be provided with one table, one cot and one chair, Students residing in the rooms are responsible for the property in their charge. Any damage or loss to the furniture, equipment & other fitting (or to the building) will have to be (refunded/beared) the concerned room inmate/inmates. If necessary, cost of repairing the damage or making up the loss will be recovered from the single resident, or the occupants of the room concerned or from the whole body of residents according to the responsibility for the damage to be decided by the warden.

2) The boarders shall make arrangement of locking their rooms. No locks and keys will be provided by the University.

3) Hostel authority will not be responsible for any damages or loss to all kinds of vehicles kept in the hostels premises.

4) Students should switch off their lights / fans when they go out and close the room.

## **8) MESS ARRANGEMENT**

i) Every student should the avail facility Hostel Mess.

ii) Every student has to take Hostel No Dues Certificate at the end of the session and also while leaving the hostel submit it to the Central Administrative Service Unit, & hostel office respectively.

iii) Contractor should submit the mess account of previous month of each student by the 5<sup>th</sup> of every month. The contractor shall also inform each member about the amount payable by him/her. All dues for the previous months shall be paid the 5<sup>th</sup> day of next month. Students, who do not pay all their dues by the 5<sup>th</sup> day of the month, will be liable for disciplinary action. They will not be permitted to use the mess until all the dues are paid up.

iv) Mess charges will be fixed by the warden with permission of the registrar and Hon'ble Vice Chancellor.

v) All Purchases from the hostel canteen should be made on cash payment.

vi) For evening meals, mess will be closed by 10 p.m.

vii) Every hostel student has pay the mess charges per month as approved by the competent authority of the university ( from time to time). Only official vacations will be exempted.

## **9) OTHER ARRANGEMENTS**

i) Students are expected to maintain absolute Cleanliness in the Hostel premises.

ii) At all times student are expected are to refrain from making any noise likely to disturb studies. They are expected to be in their own rooms by 10 p.m. positivity.

iii) Student should keep their vehicle in the vehicle-shed, instead of keeping in the verandah of the residential units.

## **10) DISCIPLINE**

i) Student which are not admitted to the hostel cannot avail this facility. Such permission can be granted only in the most exceptional circumstances and shall be in writing.

ii) A guest of student may be permitted by the hostel Warden to stay with him/her, but not for more than 3 days. Such permission shall be obtained in writing.

iii) A student who keeps any guest or other person in his/her room without prior permission of warden action will be taken against him/her.

iv) Gents are not permitted to enter stay / in University Girls' Hostel.

v) Ladies are not permitted to enter/stay in University Boy's Hostel.

vi ) In case of sickness report shall be immediately made to the warden.

vii) The warden is responsible for maintaining the discipline in the hostel as per the rules and regulations. He/ She may take such disciplinary action including the expulsion of a student form the hostel as may be necessary to ensure discipline and good behavior among the student residing in the hostel.

## **SANT GADGE BABA AMRAVATI UNIVERSITY**

### **Boys'/Girls' Hostel**

#### **Rules**

- 1) Students should check in within 8 days after getting admission in the Hostel, otherwise the admission will stand cancelled.
- 2) Once students is admitted in the hostel and if she /he remains absent for continuous 30days without prior permission from concern authority, She/He is liable to cancellation of admission in the hostel.
- 3) Admission of those students will be cancelled without any refund of fees, who behave indecently or do not follow the hostel rule and regulation.
- 4) No entry will be given to outsiders after 7.30 pm in girls' hostel and 9.00 pm in boys' hostel.
- 5) It is compulsory to all girls' hostel students to be present in the hostel till 7.30 pm and should sign attendance register along with the biometric entry.
- 6) Students should take late permission from hostel warden if required.
- 7) Student should handle the room furniture carefully otherwise they need to compensate the damages.
- 8) Visitors are allowed to meet the student once in a week between 5.00 pm to 7 pm for 20 minutes, after making entry into the Visitors register. Visitors should meet the student in the visitor's rooms.
- 9) After 5.00 pm students are not allowed for night out or leave for hometown.
- 10) Students are allowed to go for educational tour. For this, they should seek prior permission from their respective Head of the Department on the application. Otherwise no permission will be granted.
- 11) Student are strictly instructed not to make noise in the rooms or hostel premises after 8. 30 pm.
- 12) Student should take care of their personal belongings. In case of loss or theft it will be thair own responsibility.
- 13) In case of physical injury or illness students should report immediately to the hostel office/ University Health Center.

- 14) Meeting of girls' and boys' strictly prohibited in the premises of hostel.
- 15) Outside are not allowed to take photographs of the university building.
- 16) Keep the registered vehicles only on vehicle stand, provided in the hostel premises.
- 17) Newspaper should be kept in common room. Do not carry it to the personal room.
- 18) Students are strictly instructed not to bring any electronic devices for the entertainment purpose.
- 19) Consumption of ghutkha tobacco, alcohol and other narcotics is strictly prohibited.
- 20) No students are allowed to keep guest in their rooms without prior permission from authorities.
- 21) He / she must be mentally & physically fit for seeking admission in the hostel.
- 22) Electrical equipment like iron, water heating rod, induction cook top etc. are strictly prohibited.

संत गाडगे बाबा अमरावती विद्यापीठ

मुलां/मुलींचे वसतीगृह

### नियमावली

- १) वसतिगृहात प्रवेश घेतल्याच्या तारखेनंतर ८ दिवसाच्या आत विद्यार्थ्यांने दाखल झाले पाहीजे. अन्यथा प्रवेश रद्द केल्या जाईल.
- २) वसतीगृहात एकदा प्रवेश घेतल्यानंतर पुर्वलेखी परवानगी शिवाय सतत ३० दिवस गैरहजर असल्यास वसतीगृहातून विद्यार्थी/विद्यार्थीनीचा प्रवेश रद्द करण्यात येईल.
- ३) ज्या विद्यार्थ्यांची वागणूक असभ्यपणाची दिसून येईल किंवा नेहमी नियम मोडण्याच्या सवयी आढळून येतील, अशा विद्यार्थ्यांचा वसतीगृहातील प्रवेश रद्द करण्यात येईल व कुठल्याही प्रकारची फी परत केली जाणार नाही.
- ४) मुलींचे वसतीगृह सायंकाळी ७.३० वा. व मुलांचे वसतीगृह रात्री ९.०० वा. बंद होईल.त्यानंतर वाहेरील कोणत्याही व्यक्तीस भेटण्याची परवानगी मिळणार नाही.
- ५) सर्व मुलींनी वसतीगृहात सायंकाळी ७.३० वाजेपर्यंत हजर राहून, हजेरी पटावर व बायो-मेट्रीक वर सह्या करणे आवश्यक आहे. सही न करल्यास नियमानुसार कार्यवाही करण्यात येईल.
- ६) विद्यार्थीनींना/विद्यार्थ्यांना उशिरा येण्याची परवानगी अधिकांच्या परवानगीशिवाय मिळणार नाही.
- ७) विद्यार्थ्यांनी स्वतःचे रुममधील सामान व्यवस्थित वापरावे, तोडफोड झाल्यास नुकसान भरपाई दयावी लागेल.
- ८) नातेवाईकांना भेटण्याची वेळ सायंकाळी ५.०० ते ७.०० पर्यंत राहिल. नातेवाईकांनी २० मीनिटाचे वर विद्यार्थ्यांना भेटू नये.
- ९) नातेवाईकांनी आपल्या पाल्यांना वारंवार भेटण्यास येवू नये, भेटण्या अगोदर व्हिझिट रजिस्ट्रमध्ये नोंद करणे आवश्यक असून, आठवडयातून फक्त एकच दिवस भेटता येईल.
- १०) सायंकाळी ५.०० वाजेनंतर बाहेरगावी किंवा नाईट आऊटसाठी परवानगी नाही.
- ११) नातेवाईकांना गेस्टरुममध्ये विद्यार्थ्यांना भेटावे.



- १२) शैक्षणिक सहलीस जावयाचे असल्यास प्रथम त्यांनी त्यांचे विभागप्रमुखांचा स्वाक्षरी असलेला अर्ज अधिकांकडे सादर करावा. अन्यथा सहलीला जाण्याची परवानगी नाकारल्या जाईल.
- १३) रात्री ८.३० वाजता नंतर स्वतःची रुम सोडून दुसऱ्याचे रुममध्ये जावून गप्पा मारणे किंवा आरडा ओरड करण्यास सक्त मनाई आहे. तसेच व्हरांड्यात आवाज करण्यास अथवा धावण्यास मनाई आहे.
- १४) आपल्या रुममधून काहीही चोरी अथवा गहाळ झाल्यास त्याची सर्वस्वी जबाबदारी विद्यार्थ्यांची राहिल.
- १५) शारीरिकइजा अथवा आजारी पडल्यास त्वरीत अधीक्षक कार्यालयास कळवावे.
- १६) वसतीगृहाचे आवारात मुला व मुलींना भेटण्यास सक्त मनाई आहे.
- १७) विद्यापीठाच्या इमारतीत बाहेरच्या व्यक्तीकडून फोटो काढणे गुन्हा आहे.
- १८) आपले वाहने, स्टॅन्ड व्यतिरीक्त कुठेही ठेवू नये.
- १९) वर्तमानपत्र कॉमन रुममध्ये वाचावे, रुममध्ये नेण्यास सक्त मनाई आहे.
- २०) वसतीगृहात सी.डी./डी.व्ही.डी. पाहण्यास व अन्य मनोरंजनाची साधने आणण्यास सक्त मनाई आहे.
- २१) विद्यार्थ्यांनी वसतीगृहात मोजके पैसे जवळ ठेवावे.
- २२) वसतीगृहात पान खाण्यास, धुम्रपान, मद्यपान व नशिल्या पदार्थांचे सेवन करण्यास सक्त मनाई आहे.
- २३) वसतीगृहात विद्यार्थ्यांना/विद्यार्थीनींना सक्षम प्राधिकारीणीच्या पुर्वपरवानगीशिवाय कोणालाही अतिथी म्हणून ठेवता येणार नाही.

कुलसचिव  
संत गाडगे बाबा अमरावती विद्यापीठ.